

2016-17 PARK RENTAL FEES

During regular park hours, the Parks and Recreation Department may provide the approved parks area for a minimum of four hours, unless otherwise stated, for the fees specified. For the use of a park area beyond the four-hour period during regular park hours, fees will be pro-rated on an hourly basis.



Note: Fees listed do not cover commercial use (any activity in which there is a related monetary profit motive). Please call 818.238.5300 for commercial fees.

INSURANCE IS REQUIRED FOR ANY OF THE FOLLOWING:

1) Hired services (moonbounce, catering, etc.) 2) Group larger than 100 persons 3) Special Event (car shows, dog shows/meets, etc.) 4) Sport/Athletic Events 5) Commercial activity 6) Non-commercial activity determined on a case by case basis by the Director or his/her designee

501c3 documentation required to qualify for Non-Profit fees. Proof of residency required to qualify for resident fees.

PARKS

BRACE CANYON PARK - GEORGE IZAY PARK - JOHNNY CARSON PARK - McCAMBRIDGE PARK - MOUNTAIN VIEW PARK
MAXAM MEMORIAL PARK - RALPH FOY PARK - ROBERT OVROM PARK - STOUGH CANYON PARK - VERDUGO PARK

Group Size	Application Fee	Resident Fees <i>A person or persons residing in Burbank and/or is a Burbank business owner.</i>			Non-Resident Fees <i>A person or persons not residing in the City of Burbank.</i>			Burbank Non-Profit Fees <i>City of Burbank based groups/organizations who are identified by a tax-exempt status.</i>			Trash Bin Fee
		Permit 4-hour	Additional Hours	Cleaning Deposit	Permit 4-hour	Additional Hours	Cleaning Deposit	Permit 4-hour	Additional Hours	Cleaning Deposit	
1-25	\$15	\$40	\$10	\$50	\$80	\$20	\$100	\$20	\$10	\$50	N/A
26-50	\$15	\$60	\$15	\$50	\$120	\$30	\$100	\$30	\$15	\$50	N/A
51-100	\$15	\$80	\$20	\$50	\$180	\$45	\$100	\$40	\$20	\$50	N/A
101-150	\$15	\$100	\$25	\$100	\$260	\$65	\$150	\$50	\$25	\$100	N/A
151-199	\$15	\$120	\$30	\$100	\$300	\$75	\$150	\$60	\$30	\$100	N/A
200-250	\$15	\$140	\$35	\$200	\$360	\$90	\$250	\$70	\$35	\$200	\$90
251-300	\$15	\$160	\$40	\$200	\$400	\$100	\$250	\$80	\$40	\$200	\$90
301-400	\$15	\$180	\$45	\$250	\$460	\$115	\$300	\$90	\$45	\$250	\$90

LARGE PARTY / CORPORATE

ROBERT GROSS PARK

Group Size	Application Fee	Resident Fees <i>A person or persons residing in Burbank and/or is a Burbank business owner.</i>			Non-Resident Fees <i>A person or persons not residing in the City of Burbank.</i>			Burbank Non-Profit Fees <i>City of Burbank based groups/organizations who are identified by a tax-exempt status.</i>			Trash Bin Fee
		Permit 4-hour	Additional Hours	Cleaning Deposit	Permit 4-hour	Additional Hours	Cleaning Deposit	Permit 4-hour	Additional Hours	Cleaning Deposit	
1-400	\$15	\$500	\$125	\$400	\$1,000	\$250	\$400	\$250	\$125	\$400	\$90

Alcohol is **PERMITTED**. Alcohol permit requires 1) Letter of Intent 2) Insurance Certificate with Additional Insured Endorsement indicating use of alcohol 3) One Day Alcohol Permit (forms provided by administration)

BALLFIELDS

1 Hour Minimum 3 Hours Maximum	Resident Fees		Non-Resident Fees		Burbank Non-Profit Fees	
	Fee	Additional Hours	Fee	Additional Hours	Fee	Additional Hours
per hour	\$20	\$20	\$40	\$40	\$10	\$10

Bases, lining of field, and lighting is not provided. Reservation window: 8:00am-9:00pm (end time)



BRACE CANYON PARK

2901 HAVEN WAY, BURBANK CA 91504

Park Hours: Dawn to Dusk | Park Size: 20.05 acres | Picnic Areas: 3
Amenities: Ball Field (lighted), Basketball Court, Picnic Tables, Playground, Restrooms, Tennis Court (lighted)



AREA #1

Capacity: 100
Moonbounce allowed with permit
Ballfield add-on available



AREA #2

Capacity: 150
Ballfield add-on available



AREA #3

Capacity: 150
Ballfield add-on available



JOHNNY CARSON PARK

400 SOUTH BOB HOPE DRIVE, BURBANK CA 91505

Park Hours: Dawn to Dusk | Park Size: 17.62 acres | Picnic Areas: 4
Amenities: Fitness Equipment, Picnic Tables, Playground, Restrooms, Stage

AREA #1
Capacity: 150



AREA #2
Capacity: 50



AREA #3
Capacity: 100
Moonbounce allowed with permit



AREA #4
Capacity: 50





RALPH FOY PARK

3211 WEST VICTORY BOULEVARD, BURBANK CA 91505

Park Hours: Dawn to Dusk | Park Size: 10 acres | Picnic Areas: 2
Amenities: Ball Field (lighted), Fitness Equipment, Picnic Tables, Playground, Restrooms | Facilities: Roller Hockey Rink, Schafer Field



AREA #1

Capacity: 199
Moonbounce allowed with permit



AREA #2

Capacity: 199



ROBERT E. GROSS PARK

2800 WEST EMPIRE AVENUE, BURBANK CA 91504

Park Hours: Dawn to Dusk | Park Size: 4.85 acres | Picnic Areas: 1
Amenities: Ball Field (lighted), Picnic Tables, Playground, Restrooms

ENTIRE PARK

Capacity: 400
Moonbounce allowed with permit
Ball Field add-on available



Robert Gross Park is available to rental groups who wish to have a private party. Under special conditions, and with an approved 1 day permit, alcohol may be allowed. There are 2 soft fields, playground equipment, barbeque area, and plenty of picnic tables. Robert Gross Park reservations must be made at least one month in advance of the event. All fees, paperwork, insurance, etc. must be received by the Administrative Offices at least 30 days prior to the date of the event. Cancellations or changes must be received at least 10 working days prior to the event. Insurance is required for groups of 100 or more.



GEORGE IZAY PARK

1111 WEST OLIVE AVENUE, BURBANK CA 91506

Park Hours: Dawn to Dusk | Park Size: 15.36 acres | Picnic Areas: 2

Amenities: Ball Field (lighted), Handball Court, Picnic Tables, Playground,
Restrooms, Tennis Court (lighted)

Facilities: Creative Arts Center, Joslyn Adult Center, Olive Recreation Center



AREA #1

Capacity: 100

Moonbounce allowed with permit

Ballfield add-on available



AREA #2

Capacity: 50

Ballfield add-on available



LARRY L. MAXAM MEMORIAL PARK

3715 PACIFIC AVENUE, BURBANK CA 91505

Park Hours: Dawn to Dusk | Park Size: 5.29 acres | Picnic Areas: 2

Amenities: Ball Field (lighted), Basketball Court, Picnic Tables, Playground,
Restrooms, Tennis Court (lighted)

AREA #1

Capacity: 100

Ballfield add-on available



AREA #2

Capacity: 199

Ballfield add-on available





McCAMBRIDGE PARK

1515 NORTH GLENOAKS BOULEVARD, BURBANK CA 91504

Park Hours: Dawn to Dusk | Park Size: 17.8 acres | Picnic Areas: 4

Amenities: Ball Field (lighted), Basketball Court (lighted), Bocce Court,

Picnic Tables, Playground, Pool, Restrooms, Tennis Court (lighted)

Facilities: Burbank Tennis Center, McCambridge Recreation Center & Pool



AREA #1

Capacity: 50

Moonbounce allowed with permit

Ballfield add-on available



AREA #2

Capacity: 50

Moonbounce allowed with permit

Ballfield add-on available



AREA #3

Capacity: 100

Ballfield add-on available



AREA #4

Capacity: 300

Ballfield add-on available



MOUNTAIN VIEW PARK

751 SOUTH GRIFFITH PARK DRIVE, BURBANK CA 91506

Park Hours: Dawn to Dusk | Park Size: 2.48 acres | Picnic Areas: 2

Amenities: Basketball Court, Horseshoe Pit, Picnic Tables, Playground,

Restrooms, Tennis Court (lighted)

AREA #1

Capacity: 25



AREA #2

Capacity: 25





ROBERT R. OVROM PARK

601 S. SAN FERNANDO BOULEVARD, BURBANK CA 91502

Park Hours: Dawn to Dusk | Park Size: 1.4 acres | Picnic Areas: 2
Amenities: Basketball Court (lighted), Picnic Tables, Playground, Restrooms
Facilities: Robert R. Ovrom Community Center



AREA #1

Capacity: 25



AREA #2

Capacity: 25



STOUGH CANYON PARK

1335 LOCKHEED VIEW DRIVE, BURBANK CA 91504

Park Hours: Dawn to Dusk | Park Size: 7 acres developed (103.57 acres total)
Picnic Areas: 2
Amenities: Picnic Tables, Restrooms

AREA #1

Capacity: 150

Moonbounce allowed with permit



AREA #2

Capacity: 150





VERDUGO PARK

3201 WEST VERDUGO AVENUE, BURBANK CA 91504

Park Hours: Dawn to Dusk | Park Size: 8 acres | Picnic Areas: 3

Amenities: Basketball Court (gym), Picnic Tables, Playground, Pool, Restrooms, Tennis Court (lighted)

Facilities: Verdugo Aquatic Facility, Verdugo Recreation Center



AREA #1

Capacity: 100

Moonbounce allowed with permit



AREA #2

Capacity: 199



AREA #3

Capacity: 50



Choose a 4 hour reservation at any available Burbank picnic location. A team of experienced staff will lead games, crafts and activities that are sure to knock your party out of the park!

Package includes:

- 2 experienced Burbank Parks and Recreation staff
- 2 hours of organized recreation activities
- Souvenir t-shirt for guest of honor
- Printable party invitations

Cost:

\$200 for first 20 kids (Add \$5 each after 20)

**Does not include administration or park reservation fees.*